WELCOME TO FRITCHLEY COFE (AIDED) PRIMARY AND NURSERY SCHOOL

Essential inforamtion for supply staff, visitors and volunteers **Our Statutory Duty**

Safeguarding is everyone's responsibility

We adhere to the Local Authority's Safeguarding Children Board Procedures.

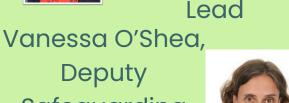
This leaflet outlines how we, as a school and a community, intend to keep our children safe.

The policies and guidelines are intended to ensure the safety of our children at all times.

Designated safeguarding leads



Rosie Turner, Headteacher, Safeguarding Lead



Deputy Safeguarding Lead



If you are concerned about the safety of a child in this school, you must report this to one of the people above.

If you are worried or concerned please do not leave our school without speaking to a member of the safeguarding team.

DISCLOSURE

If a child discloses information you must: React calmly Listen carefully Do not promise Reassure Record **STAFF CONDUCT**

If you are concerned about the conduct of a member of staff, volunteer or pupil in school you must report this immediately to

a Safeguarding Lead.

Confidential or personal information about staff, pupils or families must not be discussed outside of school.

FIRE

If a fire alarm sounds during your visit: Make your way to the nearest exit. Assembly point is on the playground. Do not re-enter the building until told that it is safe to do so.

ACCIDENT OR ILLNESS

Should you have an accident or feel unwell during your visit you must report this to the school office who will inform the headteacher.

USEFUL CONTACTS

Starting Point (If you are concerned that a child is suffering or at risk of significant harm) 01629 533 190

> NSPCC Helpline 0808 800 5000

> > Childline 0800 11 11

Prevent prevent@derbyshire.gov.uk 01629 538473